



Information Collection Form
for purchase of vehicle without title
in state of Iowa pursuant to IAC 321.52.2.b
by Licensed Auto Recycler only.
Effective January 1, 2016.

Vehicle Purchase without Title Form
PURCHASER Automotive Recycler INFORMATION

Form fields for purchaser information: Date, Iowa Automotive Recycler Name, NMVTIS Number, Street address, City, ST, ZIP, Iowa DOT Recycler License Number, Phone number, Email address.

Vehicle Verification

Iowa Administrative Code 321.52 (2) (b) allows for the purchase of a vehicle without a title by a licensed automotive recycler if the vehicle is 12 years or older and has a purchase price of \$1,000 or less. The Recycler may optionally perform verification that the vehicle is not stolen nor held as collateral by lien. The seller must swear under penalty of perjury that he/she is the rightful owner therefore has the authority to sell the vehicle.

- Vehicle verified through NMVTIS: Vehicle is not stolen; vehicle has not been reported as crushed.
http://www.vehiclehistory.gov/
Vehicle has no lien recorded as verified by Iowa lien check system.
http://www.iowadot.gov/driversvehicles.html#/autodealers

Make Model Year of Vehicle VIN - Vehicle Identification Number

Seller Statement of Ownership

Form fields for seller information: Name (Last, first, middle initial), Driver's License Number, Street Address, City, State, Zip Code, State of Issuance of Driver's License, Phone Number(s), Email Address (optional).

Under penalty of perjury, I swear that I have the legal right to sell this vehicle and that no other party has an interest against the vehicle.

Signature of Seller Date

Attach and copy the Seller's state issued driver license or identification card here.
[Image of a paperclip]

FEIN - Federal Employer Identification Number of business that is the owner of the vehicle, if Seller is an agent.

The executed written statement and copy of the driver's license must be retained for 3 years.

Electronic Lien Checking

(using Iowa DOT ARTS System)

- <http://www.iowadot.gov/driversvehicles.html#/autodealers>
- On the DOT website main page under **DRIVERS / VEHICLES** Click **TELL ME MORE** then **AUTO DEALERS** or follow link <http://www.iowadot.gov/driversvehicles.html#/autodealers>
- Select DEALER SERVICES
- Select **Registration fee calculators** (this will put you in ARTS system)
- Select TOOLS tab
- Select DEALER INQUIRY from drop down box
- Select VEHICLE INQUIRY
- Enter in the VIN and click "search"
- In the second box of titling information it will indicate SECURITY INTEREST EXISTS **Yes** or **No**
- **If no**, then no lien exists. **If Yes**, then more information may be accessed via logging into the ARTS system with your username and password.
 - If you are NOT already registered; to get a password go to www.iowadot.gov, access FORMS tab and download form #431069 "Privacy Act Agreement Request of Motor Vehicle Records" send completed form to DOT for assignment of username and password. *Iowa DOT, 800 Lincoln Way, Ames, Iowa 50010.*
- If more information is needed then LOGOUT of the public access [LOGOUT at top of page and answer YES to "Are you sure you want to logout?"]
- Type in USERNAME and PASSWORD and press LOGIN: It should welcome you with your name.
- Repeat TOOLS; DEALER INQUIRY and a new option will appear as **REGISTRATION INQUIRY**. Click on it.
- Enter in the VIN and click "search"
- This time the titling information will be more extensive in the second box down and there will now be a fifth box that will give "Customers" information including the lien holder of the title.